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Board of Directors Meeting
“Students Are the Center of the Decision Making Process”
June 16, 2011

Approve Bills \$356,029.09 (First Check Run for June)

Approve May 2011 Treasurer’s Report

Approve May 2011 Cafeteria Report

Approved 6-2-11: Approve Minutes of May 5 and May 12, 2011

Approved 6-2-11: Approve Bills \$318,991.67 (Second Check Run for May)

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
1. Conway Elementary School Awarded Approximately 735 Books from The First Book National Book Bank
 2. **6-2-11:** Thank You Note/Rocco F. Sofo Music Scholarship Fund
- B. Henry Mancini Musical Theatre Awards:
1. District Performance of “Footloose” Earned Eight Awards (Nominated 11 of 13 Possible Awards) for:
 - Outstanding Male Actor in a Leading Role
 - Outstanding Male in a Supporting Role
 - Noteworthy Individual Performer
 - Outstanding Dance Performance
 - Outstanding Sets and Scenery
 - Outstanding Orchestra
 - Outstanding Technical Achievement
 - Outstanding Over-All Production

COMMUNICATIONS (CONT'D):

C. Invitation:

1. **6-2-11: Presentation by State Auditor General Jack Wagner to Discuss His Views on the State Budget, Reform for Charter/Cyber Charter Schools Funding/Accountability and the Role of His Office in State Government, Monday, June 13, 10:00 A.M., BVIU, RSVP to Sandy DiSante by Thursday, June 9, at sdisante@freedom.k12.pa.us**

D. Other:

1. **June 2011 Board Meetings – June 2, June 16 and June 29 (Budget Adoption – 6:00 P.M.)**
2. **Determine if Board Meeting to be Held in July 2011 (Policy Committee?) – *Recommend July 28, If Needed***
3. **August 2011 Board Meetings to be Held on August 18 and August 25**

E. Use of School Facilities (Schedule According to Policy):

1. Wrestlerettes, High School Cafeteria, 5/23 thru 5/26, Tryouts
2. Freedom Middle School Track Team, Middle School Cafeteria, 6/1, Awards Party
3. Freedom ESPA, Middle School Cafeteria, 6/11, Meeting
4. Freedom Area Boys' Varsity Soccer, High School Weight Room, 6/14, 6/21, 6/28, 7/5, 7/12, 7/19, 10:00 A.M. – 11:00 A.M., Practice/Strength Training
5. Freedom Area Boys' Varsity Soccer, High School Weight Room, 6/16, 6/23, 6/30, 7/7, 7/11, 7/14, 7/18, 7/21, 5:30 P.M. to 6:15 P.M., Practice/Strength Training
6. Golden Pride Wrestling Club, High School Gym, 7/11 thru 7/13, Summer Wrestling Camp
7. Flags/Majorettes, High School Auditorium, Tuesdays, 6/21 thru 7/26, Practices
8. Varsity Cheerleaders, High School Parking Lot (Auditorium if Raining), 6/14 and 6/15, Practice Pep Songs

Note in Minutes:

- F. Letter Received from Helena Ellis, CEO of The Prevention Network, Informing District of Her Retirement as of June 30, 2011 and Identifying Denis Suffer as Next CEO

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes) / Informal Request – 5 Minutes)

- A. **6-2-11: Maria Stewart – Topic: Practices and Transportation for Swim Team**

ENCLOSURES:

- A. Letter Sent to All District Employees Concerning Recent Computer Investigation and "Lessons Learned" (**Superintendent's Report – Item G.**)
- B. Preliminary Bus Stop List for 2011-2012 School Year (**Operations – Item I.**)
- C. In/Out Migration Report as of June 9, 2011 – 1,572 (+6 from September 2010)
- D. Free and Reduced Lunch Report as of June 1, 2011 – **District at 41.21%**
- E. **Cyber/Charter School Enrollment as of June 14, 2011 - Current Projected Cost for 2010-2011 School Year \$319,351.57; 36 Cyber/Charter Students, 4 Brick and Mortar Students – Total No. of Students - 40**
- F. Beaver County Times Article (*Available Upon Request*):
 - Freedom to Raise Taxes, Cut Positions, Close Pool

SUPERINTENDENT'S REPORT:

- A. Approve Release Time, According to Policy, for Superintendent to Attend IDEA-B and ARRA-IDEA Fiscal Reporting Training, Wednesday, July 13, 9:30 A.M. – 12:00 P.M., PaTTAN-Pittsburgh
- B. Report on KDKA Talk Radio Q&A Held on May 31 and June 13, 2011 Morning Shows
- C. Receipt of US Department of Education, Office of Civil Rights, Final Report on Cyber School Parent Complaint (**Executive Session - Solicitor's Report**)
- D. **Approved 6-2-11:** Approve Release Time, According to Policy, for Superintendent to Attend Beaver County Regional Choice Initiative Strategic Planning Session with Mutiu Fagbayi of Performance Fact, Thursday, June 16, 8:00 A.M. – Noon, BVIU
- E. **Approved 6-2-11:** Approve Release Time, According to Policy, for Superintendent to Attend 2011-2012 School District Cyclical Monitoring Training (For District's Special Education Audit of November 14, 2011), Monday, August 15, 9:30 A.M. – 1:00 P.M., PaTTAN-Pittsburgh
- F. **6-2-11:** Draft 2011-2012 Budget Letter to Community and Faculty/Staff

Note in Minutes:

- G. Letter Sent to All District Employees Concerning Recent Computer Investigation and "Lessons Learned" (**Enclosure**)
- H. Letter Received from Parent Renee Nichols Complimenting District and Suggesting the District Provide Selected Students a Cyber Learning Option (**Handout**)

LEGISLATION:

- A. State Auditor General Jack Wagner's Presentation/Q&A Session Held on Monday, June 13, 2011 - Hosted by the BVIU and Superintendents' Sub-Committee on School Subsidies and Legislation (**Administrative Report**) (**Handout**)
- B. Review Potential Impact of House Bill 1485 (Possibility of Additional Funds for K-12 Budget), House Bill 1326 (Elimination of All Act 1 Exceptions) and House Bill 1657 (Charter School Funding/Accountability Reforms) (**Handouts**)

Note in Minutes:

- C. Keystone State Education Coalition Poster - "School Choice Will Foster Competition" (**Handout**)
- D. **Senate Bill 1 Projects that Less than 8% of Vouchers Would Go to Students From the "144 Persistently Failing" Schools and that Over 65% of Vouchers Will Go to Students Already Enrolled in Private and Parochial Schools....So Much for Rescuing the Poor Kids**

FINANCE:

- A. Approve 2011-2012 Insurance Rates through PSBA (First National Insurance Agency, Inc. – Broker) (**Signatures Required**) (**See Handout for Additional Options**):

	<u>RENEWAL</u>	<u>EXPIRED</u>
Commercial Package w/Auto	\$ 28,156	\$ 27,000
TRIA	\$ 671	\$ 658
Deductible to \$5000	\$ 5,610	\$ 6,012
Equipment Breakdown	\$ 5,309	\$ 6,340
School Leaders ELL	\$ 9,519	\$ 9,561
Umbrella (\$5 Million)	\$ 7,580	\$ 7,580
Worker's Comp (est.)	\$ 67,653	\$ 59,531
W.C. Assessment Fee	<u>\$ 1,272</u>	<u>\$ 1,232</u>
TOTAL	\$125,770	\$117,914

- B. Approve Release Time, According to Policy, for Noriene Plate, Business Manager, to Attend IDEA-B and ARRA-IDEA Fiscal Reporting Training, July 13, PaTTAN-Pittsburgh, Cost Mileage Plus Tolls
- C. Approve Release Time, According to Policy, for Noriene Plate, Business Manager, to Attend Monthly 2011-2012 Beaver County Business Managers' Meetings and 2011-2012 West Central PASBO Meetings (Costs According to Policy)
- D. Approve Release Time, According to Policy, for Wanda Murray, Accounts Payable Coordinator, Attendance at 2011-2012 Beaver County Joint Purchasing Meetings Usually Held at BVIU, Cost Mileage

FINANCE (CONT'D):

- E. Approve Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, Attendance at 2011-2012 PSERS Meetings Usually Held at BVIU, Cost Mileage
- F. Approve '98 Bond Payment in the Amount of \$695,006.25
- G. Approve Payment of Bills Deemed Necessary During July 2011
- H. Approve 2010-2011 Budget Transfers Needed/Required For/By Year-End Audit
- I. Approve 2011-2012 Agreement with OMNI Group for 403(b) Third Party Services, Cost \$3,700 (No Increase from Previous Year) (**Signature Required**)
- J. Approve Tax Exoneration for Property Listed Below at the Request of Goehring Rutter & Boehm, Attorneys at Law:
 - 311 15th Street, Conway – Total \$3,166.90 (Parcel No. 18-001-0600-000) (For Tax Years 2007 thru 2010)
- K. Review Bargaining/Non-Bargaining Employees' Salary Increases/Freezes for 2011-2012 School Year (**Handout**) (**Executive Session**)
- L. **6-2-11:** Discuss Additional \$100,000 for CTC Student Tuition and Moving Chinese Teacher Position to Full-Time (\$45,000)

Note in Minutes:

- M. Beaver County School Health Insurance Consortium Report for April and May 2011

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Special Education:**

- a. Debbie Baycura, Special Education Director, 2011-2012 School District Cyclical Monitoring Training (For District's Special Education Audit of November 14, 2011), August 15, PaTTAN-Pittsburgh, Cost Mileage

2. **Math, Science Partnership:**

- a. Tricia Schink, Elementary Math Coach, Math Coach Network, January 27, February 28, May 4, AIU3, Cost Mileage

3. **Other:**

- a. Common Core Standards Workshop, June 29, BVIU, Cost Mileage:
 - i. Ron Sofo, Superintendent
 - ii. Darlene Corris, High School Assistant Principal

EDUCATION (CONT'D):

- b. Stephanie Hill, Big Knob Elementary 3rd Grade Teacher, ABC's on Teaching Strategies for K-3, July 1 thru July 29, BVIU (On-Line Course), Cost \$345 Registration Fee
 - c. Margie Anderson, School Nurse, Today's Student: A Program for School Nurses, August 5, Children's Hospital of Pittsburgh, Cost \$30 Registration Fee Plus Mileage
- B. Following Approvals Needed Related to Personnel Consistent With the Proposed Final Budget Adopted for 2011-2012:
- Eliminate Big Knob Elementary Principal Position
 - Eliminate Conway Elementary Principal Position
 - Reassign Rich Edder as Principal of Freedom Area Intermediate Elementary/Middle School
 - Reassign Debbie Baycura as Principal of Conway/Big Knob Elementary Schools
 - Eliminate Big Knob Elementary Speech Teacher Position
 - Eliminate One Big Knob Elementary Kindergarten Teacher Position
 - Eliminate One Big Knob Elementary 4th Grade Teacher Position
 - Eliminate High School In-School Suspension Aide Position and Furlough Affected Personnel
 - Reduce Full-Time Middle School/High School Family/Consumer Science Teacher Position to Half-Time (High School Only)
 - Transfer of Sara Heiman from Full-Time Middle School Library Media Specialist to Full-Time High School Library Media Specialist Commencing With the 2011-2012 School Year
 - Transfer of Carole Hartman from Full-Time 7th Grade Language Arts Teacher to .5 Middle School Library Media Specialist/.5 7th Grade Language Arts Teacher Commencing With the 2011-2012 School Year
- C. Approve Lead Teacher Position for Conway/Big Knob Elementary Schools for the 2011-2012 School Year
- D. Approve Thomas Anderson as Day-to-Day Substitute Teacher (**Clearances on File**)
- E. Approve Extended School Year Agreement With Lifesteps for the Period of July 5 thru August 12, 2011 for Three (3) District Students, Cost \$600 Per Student
- F. Approve 2011-2012 Educational Services Agreement With Adelphoi Education, \$76.25 Per Student for Special Education and \$69.30 Per Student for Regular Education (No District Students at this Time)
- G. Approve Annual Special Education Classroom Rental Agreement for the 2011-2012 School Year With BVIU at a Cost of \$5,414 (No Increase from Previous Year)

EDUCATION (CONT'D):

- H. Approve Annual Letter of Agreement Between Beaver County Behavioral Health and Freedom Area School District for 2011-2012 School Year
- I. Approve Revised District School Calendar for 2011-2012 School Year **(Administrative Report) (Handout)**
- J. Approve Half Year Medical Sabbatical Leave, According to Policy, for School Year 2011-2012 for Cindy Zeigler, 6th Grade Middle School Teacher, August 2011 to January 2012
- K. Approve Maternity Leave, Followed by FMLA, According to Policy, for Dawn Patosky, Middle School 7th Grade Teacher, Effective Approximately August 24, 2011 thru December 13, 2011
- L. Approve Unpaid Leave of Absence Request, According to Policy, from Jennifer Newman, Middle School Choral Director, for 2011-2012 School Year

Note in Minutes:

- M. To Be Considered at June 29, 2011 Budget Meeting Pending Final State Approved Budget for Public Education:
 - Eliminate Two Middle School Teacher Aide Positions (Teacher Coach/Special Needs) and Furlough Affected Personnel
 - Eliminate One High School Art Aide and One High School Job Coach and Furlough Affected Personnel

Following Items Approved at June 2, 2011 Board Meeting:

- N. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

- 1. **Special Education:**
 - a. **Approved 6-2-11:** Brittany Keefer, Elementary Speech Therapist, Transition to Kindergarten, May 19, BVIU, Cost Mileage
- 2. **Other:**
 - a. **Approved 6-2-11:** Rich Edder, Big Knob Elementary Principal, Observe Response to Intervention and Instruction Program, May 9, Propel Charter School-Montour, Cost Mileage
 - b. **Approved 6-2-11:** Kim Smith, Title I Coordinator, The First Book National Book Bank, May 18, Sewickley, Cost Mileage
- O. **Approved 6-2-11:** Approve Maternity Leave, Followed by FMLA, According to Policy, for Tricia Schink, Elementary Math Coach, Effective Approximately August 24, 2011 thru November 30, 2011
- P. **Approved 6-2-11:** Approve Amy Shultz, Conway Elementary 4th Grade Teacher, as Substitute Math Coach During First Semester of 2011-2012 School Year
- Q. **Approved 6-2-11:** Approve Nancy Burket as Long-Term Substitute Teacher for Amy Shultz, Conway Elementary 4th Grade Teacher, During First Semester of 2011-2012 School Year **(Clearances on File)**

EDUCATION (CONT'D):

- R. **Approved 6-2-11:** Approve 2011-2012 School Year Contract for Special Education Programs and Services with the BVIU at \$37,578 Per Student (Currently Four Students Enrolled)
- S. **Approved 6-2-11:** Approve 2011-2012 Educational Services Agreement With:
 - 1. Glade Run Lutheran Services - \$19,750 Per Student for Alternative Regular Education Program, \$20,250 Per Student for Special Education Program and \$30,250 Per Student for Autism Education Program (Increase of \$500 for Alternative Regular Education, \$500 for Special Education and \$250 for Autistic Support Class from the 2010-2011 School Year)
 - 2. Holy Family Learning - \$117 Per Scheduled School Day (Increase of \$3 from the 2010-2011 School Year)
 - 3. Signore Center - \$9,785 Per Seat or \$120 Per Day
- T. **Approved 6-2-11:** Approve Dan Guerra as Day-to-Day Substitute Teacher / Security Monitor (**Clearances on File**)
- U. **Approved 6-2-11:** Approve Kara Zimmerman, Student Teacher from Geneva College, to be Placed with Heidi Orrico, Conway Elementary Kindergarten Teacher, August 30 thru October 14, 2011 and Susan Camp, Big Knob Elementary 4th Grade Teacher, October 17 thru December 23, 2011
- V. **Approved 6-2-11:** Approve Chinese Teaching Position from Half-Time to Full-Time, Salary \$45,000

OPERATIONS:

- A. Approve the Following Annual Membership Fees for Dawn Fronius, Food Service Director, for the 2011-2012 School Year:
 - 1. School Nutrition Association - \$135
 - 2. Pittsburgh Regional Food Service Directors Association (PRFSDA) - \$150
- B. Approve Release Time, According to Policy, for Dawn Fronius, Food Service Director, to Attend PRFSDA Monthly Meetings for the 2011-2012 School Year, Locations Vary, Cost Mileage Plus Tolls
- C. Approve Annual Maintenance Contract with Modular Management System for Schools (MMS) for 2011-2012 School Year, Cost \$10,415 (Increase of \$200 from Previous Year) (**Signature Required**)
- D. Summary of May 19, June 2 and June 6, 2011 Meetings on Shared Services-Transportation (**Administrative Report**):
 - 1. Approve Freedom Area Middle/High School as a Hub Stop to Transport Partner School Districts to Common Private/Non-Public Schools

OPERATIONS (CONT'D):

- E. Approve Elimination of One Four (4) Hour Part-Time Custodial Position Effective July 1, 2011 Due to Mothballing of Pool and Furlough Affected Personnel According to Contract
- F. Approve Following New Fees:
 - 1. Transcript Fees:
 - a. \$10 per Request
 - b. \$3 for Each Additional Copy
 - 2. Student File Copy Fee:
 - a. \$25
 - 3. Student Parking Fees:
 - a. \$25 Per Year
 - b. \$15 Per Semester
- G. Approve New Student Parking Fines - \$5 Per Violation
- H. Approve Disposal of Computer CPU's (See Folder)
- I. Approve Preliminary Bus Stop List for 2011-2012 School Year (**Enclosure**)
- J. Approve Reorganization of the Following Security Positions:
 - Eliminate One 7.5 Hour Middle School Position
 - Eliminate One 7.5 Hour High School Position
 - Add Two High School Security Monitors (5.75 Hours Each)
 - Add Two Middle School Security Monitors (5.75 Hours Each)
- K. Approve Removal and Rebuilding of Wood Cabinets and Counter in High School Chemistry Work Room to be Performed by Volunteer Bill Saludis, High School Chemistry Teacher, With Prior Approval from Support Association - Cost \$1,000 for Materials (In Budget)
- L. Review Cafeteria Milk/Beverage Quotes for 2011-2012 School Year and Award to Lowest Responsible Bidder Per School Code (**Administrative Report**)
- M. Determine Timeline and Committee to Review RFP's from 15 Architectural Firms to Become District Architect
- N. Emergency Repairs Needed to a Section of Sidewalk at Conway Elementary School (**Administrative Report**)
- O. Consider Request to Bid from the Capital Project Funds for Integration of High School, Middle School and Big Knob Elementary Control System (**Administrative Report**)
- P. Buildings and Grounds Director Monthly Report
- Q. Receipt of Letter from FIT Optimized Solutions Concerning Contract Expiration (**Executive Session**)
- R. Approve Contract Extension for the Following (Current Term Ends June 30, 2011) (**Executive Session**):
 - 1. Dawn Fronius, Food Service Director
 - 2. Matt Scala, Coordinator of Technology and Information Services

OPERATIONS (CONT'D):

- S. **Approved 6-2-11:** Approve FMLA for Nancy Chamberlain, Middle School Custodian, Effective Approximately May 6, 2011 thru July 13, 2011
- T. **Approved 6-2-11:** Approve Additional End-of-Year Security Services for High School/Middle School Campus with Black Dog USA, Inc. - Cost \$1,260 (Administrative Report)

Note in Minutes:

- U. **6-2-11:** Memorandum Concerning Summer 2011 Work Schedule Changes (Four Day Work Week) Commencing June 13, 2011 (Handout)

EXTRA-CURRICULAR:

- A. Approve Indoor Track as Club Sport
- B. Approve Elimination of Pool Manager Position Effective July 1, 2011 Consistent With Mothballing of Pool Facility
- C. Approve Suspension of the Following Sports' Programs for 2011-2012 School Year:
 - 1. Jr. High Football
 - 2. 9th Grade Boys' Basketball
- D. Approve Closing of Middle School Boys' Soccer Assistant Coach Position
- E. Approve Increase in Ticket Fees for the Following:
 - 1. Football Reserved Seats – From \$5 to \$6
 - 2. Football General Admission – From \$4 to \$5
(Football Student Admission – Will Remain Same - \$2)
 - 3. Winter Sports – Adult Admission – From \$3 to \$5
 - 4. Winter Sports – Student Admission – From \$1 to \$2
- F. Approve Proposed Ticket Fees for the Following:
 - 1. Soccer/Volleyball – Adult Admission - \$5
 - 2. Soccer/Volleyball – Student Admission - \$2
- G. Accept Resignation from the Following Coaches:
 - 1. Tony Beatrice as Varsity Assistant Football Coach
 - 2. Chris DeLong as 7th Grade Boys' Basketball Head Coach
 - 3. Chris Glass as Boys' Varsity Assistant Basketball Coach
- H. Approve the Following as Varsity Assistant Football Coach:
 - 1. Isaac Dixon, Salary to Be Determined (**Clearances on File**)
 - 2. Joshua Prigorac, Salary to Be Determined (**Clearances on File**)
- I. Accept Resignation of Cindy Zeigler as Middle School Pep Club Sponsor

EXTRA-CURRICULAR (CONT'D):

- J. **Confirm:** Approve Release Time for Student and Staff Travel, According to Policy, for State Track & Field Championships, May 26 thru May 28, Shippensburg, Cost Substitute (May 27 Only), Lodging (\$1,760), Meals (\$477), Transportation (\$687.85) and Supplies (\$38.04):
 - 1. Ed Shephard, Head Track Coach
 - 2. Ryan Smith, Assistant Track Coach
 - 3. Steve Tinker, Assistant Track Coach
- K. School Spirit Committee Report
- L. Approve Request from Keith Kovalic for One Year (2011-2012) Sabbatical Leave as Director of the Freedom Drama Club (**Executive Session**)
- M. **Approved 6-2-11:** Accept Resignation from the Following Homecoming Co-Sponsors:
 - 1. Cathy Baker
 - 2. Linda Keener
- N. **Approved 6-2-11:** Accept Resignation from the Following Coaches:
 - 1. Zachary Zeigler, Varsity Football Assistant Coach
 - 2. Scott McGee, Varsity Football Assistant Coach
 - 3. John Mohrbacher, 8th Grade Boys' Basketball Head Coach
- O. **Approved 6-2-11:** Approve Ron Kelm as Head Coach for 7th Grade Girls' Basketball, Salary \$1,600 (**Clearances on File**)
- P. **Approved 6-2-11:** Approve Aaron Fitzpatrick as Varsity Golf Coach, Salary \$2,700 (**Clearances on File**)
- Q. **6-2-11:** Athletic Director Monthly Report

POLICY:

Note in Minutes:

- A. Request Policy Committee Meeting to Review Various Policies Related to the Following Sections:
 - 1. Board Procedures
 - 2. Programs
 - 3. Pupils
 - 4. Employees
 - 5. Use of Facilities/Liability Insurance
- B. "No Food in Classroom" Policy

MEET AND DISCUSS:

- A. Personnel Matter (**Executive Session**)